



Office of the Services Commissions

(Central Government)

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CIRCULAR No. 282

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Permanent Secretaries, Heads of Department and Chief Executive Officers (Executive Agencies) are advised that Public Officers who are appointed to be Returning Officers or Revising Officers in connection with the preparation of the Voters' Lists, or Election Clerks, Presiding Officers and Poll Clerks at any General and Parochial Election, should be regarded as being on duty while performing the functions of their appointment. The period of absence from their respective Ministries, Departments and Executive Agencies, should **not** be regarded as leave charged to their Vacation or Departmental Leave.

Such Officers will be eligible to receive the salary of their substantive posts, in addition to the special remuneration payable for their election duties.

Please ensure that a copy of this circular is placed at a strategic position on the Notice Board of the Ministry/Department/Agency and brought to the attention of all eligible officers.

**Desreen Smith (Mrs.)
Chief Personnel Officer (acting)**