



**OFFICE OF THE SERVICES COMMISSIONS**  
LOCAL GOVERNMENT SERVICES COMMISSION  
MINISTRY OF FINANCE AND THE PUBLIC SERVICE BUILDING  
30 NATIONAL HEROES CIRCLE, KINGSTON 4  
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6<sup>th</sup> March, 2025

**OSC Ref. 310/04<sup>IV</sup>**

**CIRCULAR No. 4/2025**


Applications are invited from suitably qualified Officers to fill the undermentioned vacant posts in the **St. Thomas Municipal Corporation**:

1. **Physical/Urban Planner (SOG/ST 7) – (Vacant)**, salary range \$5,198,035- \$6,990,779 per annum and any allowance(s) attached to the post.
2. **Works Overseer (SOG/ST 3) – (Vacant)**, salary range \$2,190,302 – \$2,945,712 per annum and any allowance(s) attached to the post.
3. **Assistant Superintendent (SOG/ST 7) – (Vacant)**, salary range \$5,198,035- \$6,990,779 per annum and any allowance(s) attached to the post.
4. **Assistant Superintendent, Minor Water Supplies (SOG/ST 5) – (Vacant)**, salary range \$3,501,526- \$4,709,163 per annum and any allowance(s) attached to the post.
5. **IT Support Technician (MIS/IT 4) – (Vacant)**, salary range 3,501,526- \$4,709,163 per annum and any allowance(s) attached to the post.
6. **Public Relations & Communications Officer (MCG/IE 3) – (Vacant)**, salary range \$3,501,526 - \$4,709,163 per annum and any allowance(s) attached to the post.
7. **Human Resource Officer (GMG/SEG 1) – (Vacant)**, salary range \$3,501,526- \$4,709,163 per annum and any allowance(s) attached to the post.
8. **Executive Secretary 1 (OPS/SS 4) – (Vacant)**, salary range \$2,190,302 – \$2,945,712 per annum and any allowance(s) attached to the post.
9. **Administrator (GMG/AM 4) – (Vacant)**, salary range \$2,803,771 – \$3,770,761 per annum and any allowance(s) attached to the post.
10. **Deputy Inspector of the Poor (SWG/PS 2)**, salary range \$4,266,270– \$5,737,658 per annum and any allowance(s) attached to the post.

**Applications are to be submitted no later than 21<sup>st</sup> March, 2025 to:**

Secretary  
Local Government Services  
Office of the Services Commissions  
Ministry of Finance and the Public Service Complex  
2<sup>nd</sup> Floor, G Block  
30 National Heroes Circle  
Kingston 4

Please note that only short-listed applicants will be contacted.

  
M. Martinez (Mrs.)  
Secretary  
Local Government Services  
for Chief Personnel Officer