



Office of the Services Commissions

(Central Government)

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CIRCULAR No. 180 **OSC Ref. C. 4858⁴⁸**

29th April, 2024

Permanent Secretaries, Heads of Department and Chief Executive Officers are asked to invite applications from suitably qualified officers in their Ministries/Departments/Agencies to be assigned to the post of **Senior Dairyman/Milker (LMO/TS 3) – (Not Vacant)** during the period **May 1, 2024 to September 20, 2027** in the **Research and Development Division (Operations Farm Management Unit) - Bodles Research Station – Old Harbour, St. Catherine, Ministry of Agriculture Fisheries and Mining**, salary range \$22,720 - \$30,556 per week.

Job Purpose

Under the direct supervision of the Operations Manager (SOG/ST 6), the Senior Dairyman/Milker (LMO/TS 3), ensures animal production outcomes, general animal welfare and the maintenance of relevant machinery and equipment with respect to dairy cattle.

Key Responsibilities

Technical/Professional:

- Prepares for and initiates milking of cows twice daily or at recommended frequency, employing hygienic standards and acceptable operating procedures;
- Ensures the feeding of cows during the milking activities and at other times, as designated.
- Assists in the herding of animals to and from pastures;
- Observes and reports cases of animals displaying signs of oestrus, ill health and other conditions deemed abnormal;
- Identifies and initiates treatment of animals displaying clinical mastitis and prophylactic measures for cows entering the dry phase of lactation;
- Exercises responsibility for preparing, sanitizing and disinfecting solutions integral to the maintenance of proper hygienic control of milking operations;
- Washes, disinfects and sanitizes milk storage containers, conduits and accessories, subsequent to, and after each milking, in order to ensure quality standards;
- Ensures the functional integrity of the milking equipment is maintained, by effecting routine maintenance as scheduled and reporting equipment malfunction upon observation;
- Assists with milk recording and distribution;
- Assists in any programme of treatment of animals;
- Assists in the recovery of missing animals.
- Performs any other related duties that may be assigned from time to time.

Required Knowledge, Skills and Competencies

Core:

- Good oral and written communication skills;
- Good interpersonal skills;
- Good customer and quality focus skills;
- Good problem solving and decision-making skills;
- Good teamwork and cooperation skills;
- Good planning and organizing skills;
- Integrity;
- Ability to use own initiative.

Technical:

- Excellent knowledge of Livestock Husbandry and Management;
- Competent in the care of dairy animals;
- Proficient in the use, maintenance requirement and care of dairy equipment;
- Proficient in all aspects relating to the proper milking of dairy animals and milking best practices.

Minimum Required Education and Experience

- NCTVET Level 1 in General Agriculture;
- One (1) year experience as a Dairyman/Milker;

OR

- Completion of Secondary Level Education with knowledge of Agriculture;
- Two (2) years' experience in Animal Care and Husbandry;
- Two (2) years working experience in a dairy environment.

Special Condition Associated with the Job

- Working environment involves possible exposure to dusty conditions, hazardous chemical and drugs, and zoonotic disease conditions.

Applications accompanied by résumés should be submitted **no later than Friday, 10th May, 2024 to:**

Senior Director
Human Resource Management and Development Division
Ministry of Agriculture, Fisheries and Mining
Hope Gardens
Kingston 6

Email: jobopportunities@moa.gov.jm

Please note that only shortlisted applicants will be contacted.

Please ensure that a copy of this circular is placed at a strategic position on the Notice Board of the Ministry/Department/Agency and brought to the attention of all eligible officers.



**Desreen Smith (Mrs.)
for Chief Personnel Officer**