



Office of the Services Commissions

(Central Government)

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CIRCULAR No. 404

OSC Ref. C. 4858⁴⁶

28th September, 2023

Permanent Secretaries, Heads of Department and Chief Executive Officers are asked to invite applications from suitably qualified officers in their Ministries/Departments/Agencies to be assigned to the **Laboratory Technician (SOG/ST 2) – (Not Vacant) in Research and Development Division (Bodles, Old Harbour, St. Catherine), Ministry of Agriculture, Fisheries and Mining**, salary range \$1,550,136 - \$2,084,761 per annum.

Job Purpose

Under the supervision of the Plant Protection Officer (SOG/ST 5), the Laboratory Technician (SOG/ST 2), is responsible in ensuring that full laboratory support is provided for research, pest identification, diagnostic and regulatory work.

Key Responsibilities

Technical/Professional

- Prepares laboratory reagents and culture media for diagnostic work;
- Collects, registers, and prepares specimens and samples brought to the laboratory for identification of pests and diagnosis by the Plant Protection Officers;
- Maintains Laboratory records;
- Performs chemical analyses on animal samples brought in by farmers;
- Operates Laboratory equipment which assists in the analysis of samples;
- Ensures that reference collection is adequately maintained;
- Assists with Orientation/Training of students from Secondary/Tertiary Institutions.

Other

- Visits farms and other holdings to assist Plant Protection Officers with field work;
- Performs any other related duties which may be assigned from time to time.

Required Knowledge, Skills, and Competencies

Core

- Good interpersonal skills
- Good oral and written communication skills
- Strong customer and quality focus skills
- Good planning and organizing skills
- Good problem-solving and decision-making skills
- Strong teamwork and co-operation skills

Technical

- Sound knowledge of laboratory techniques and standards
- Sound knowledge of material resources
- Ability to perform basic maintenance and servicing of laboratory equipment
- Very observant and alert
- Proficiency in the use of relevant computer applications

Minimum Required Qualification and Experience

- Laboratory Technician Certificate or equivalent qualification.

OR

- Four (4) CXC or GCE O' Levels including passes in English Language, Mathematics, Chemistry and one (1) other subject or its equivalent;
- One (1) year experience working in a Laboratory.

Special Conditions Associated with The Job

- Exposure to hazardous chemicals;
- Exposure to ultraviolet radiation;
- Exposure to dust, bacteria and fungal spores;
- Occasional long working hours.

Applications accompanied by résumés should be submitted **no later than Wednesday, 11th October, 2023 to:**

**Senior Director
Human Resource Management and Development Division
Ministry of Agriculture, Fisheries and Mining
Hope Gardens
Kingston 6**

E-mail: jobopportunities@moa.gov.jm

Please note that only shortlisted applicants will be contacted.

Please ensure that a copy of this circular is placed at a strategic position on the Notice Board of the Ministry/Department/Agency and brought to the attention of all eligible officers.



**Merle I. Tam (Mrs.)
for Chief Personnel Officer**