

ACCOUNTANT GENERAL'S DEPARTMENT

The Nation's Treasury



Applications are invited from qualified persons to fill the position of:

SENIOR DIRECTOR – INFORMATION TECHNOLOGY **(3 year fixed term contract)**

JOB SUMMARY

Reporting to the Accountant General, the **Senior Director – Information and Technology** provides vision and leadership for the effective coordination of all the Information & Communication Technology (ICT) activities of the Treasury in achieving the GOJ's objectives. S/he will ensure the execution of the necessary training of the AGD, MOFPS and MDA staff in the use of the various related IT systems deployed throughout the public sector. S/he will also oversee the provision of information solutions in all forms to all stakeholders for the improved performance of the Treasury, and Public Financial Management.

KEY RESPONSIBILITIES

- To develop and maintain an appropriate IT organizational structure that supports the needs of the AGD and the MOFPS, assessing and making recommendations on the improvement or re-engineering of the IT division as required
- To ensure the establishment and maintenance of an agile information technology management system that will cater to and respond to the needs of, and solutions required at, the treasury, MOFPS and MDAs;
- To ensure training of the staff of the treasury and other MDAs on the GIFMIS, CTMS, and other IT systems deployed by the GOJ;
- To oversee the management of relevant media technology – mobile, camera, internet, social, PR, web, and satellite;
- To oversee Records and Vault Management, and treasury information services

EDUCATIONAL REQUIREMENTS & EXPERIENCE:

a. Qualification and Training

Essential:

- A post graduate degree from a recognized institution in the discipline of Computer Science or Information Technology, OR Masters of Business Administration with technology as a core component , OR Equivalent
- Specialized training in the establishment and maintenance of integrated PC/MIS Systems
- Technical expertise in IT systems and systems development

b. Essential Experience and Knowledge

- At least 10 years related post qualification experience with at least 5 years in a senior executive and technical IT position;
- Comprehensive and technical knowledge of IT Architecture, and Technology;
- In depth technical and working knowledge of IT
- Knowledge of the various relevant guiding Acts and Regulations related to IT

- At least 5 years project management experience
- Substantial exposure to data processing, hardware platforms, enterprise software applications, and outsourced systems.
- Good understanding of computer systems characteristics, features, and integration capabilities
- Experience with systems design and development from business requirements analysis through to day-to-day management
- Experience in IT planning, organization, and development

Desirable

- Working experience in a Finance and Accounting environment
- Considerable knowledge of business theory, business processes, management, budgeting, and business office operations.

Required Competencies

The incumbent is a senior public servant who represents the Government at all times; a member of the Senior Executive team of the AGD, who is expected to participate in managing the Department, and to lead a team of professionals in realizing the goals and objectives of the Department, in a highly dynamic environment. He/She should possess the following competencies:

- Excellent interpersonal skills, maturity and judgement
- Excellent team building skills
- Excellent oral and written communication skills
- Excellent problem solving skills
- Logical / Analytical reasoning abilities
- Good planning and organizing skills
- Very good leadership and coaching skills
- Solution oriented
- Customer & quality focused
- Display sound ethical standards
- The ability to simultaneously deal with a range of demands

Compensation: Basic salary of \$4,900,000 per annum and Travel Allowance of \$1,697,148 per annum (with motor vehicle)

Applications should be sent no later than **September 25, 2020** to:

Director – Human Resource Management & Administration
eGov Jamaica Limited
P.O. Box 407
Kingston 6
or email: recruitment@egovja.com

Acting on behalf of the Accountant General's Department

We thank all applicants for their interest in this career opportunity. Please note however, that only short-listed candidates will be contacted.